19 — Audio-Visual Team Leader

*Mayflower Church Position Description | **19 — Audio-Visual Team Leader***

Ministry Team Leader Position

Role Summary

Purpose	Oversee the technical aspects of church services and events, ensuring quality audio, video, and visual presentations.
Accountable To	Board of Elders
Term of Service	Ongoing; typically renewable annually
Selection Process	Appointed by Board of Elders
Time Commitment	4-6 hours/week plus event coverage

Qualifications

Technically skilled with knowledge of sound systems, video equipment, and presentation software. Attention to detail and ability to train others required.

Key Responsibilities

- Oversee setup and operation of audio equipment during services and events
- Manage video production and projection systems
- Coordinate live streaming of services when applicable
- Recruit, train, and schedule AV volunteers
- Maintain and troubleshoot technical equipment
- Work with worship leader to coordinate technical needs
- Ensure quality and professionalism in all visual presentations

- Manage media library and digital assets

Training & Support

Technical training on equipment, software tutorials, troubleshooting resources

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A signed acknowledgment is required when a member accepts this role.

The source .docx (including signature block) is attached to this page.

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